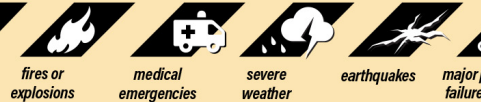


Emergency Preparedness

in the Workplace

An emergency poses an immediate risk of significant harm to health, life, property or the environment. Planning for emergencies is an important part of your workplace emergency program and is a legal requirement throughout Canada.

Common types of emergencies



4 elements of an emergency management program

- Prevention**
Policies and procedures to minimize the occurrence of emergencies
- Preparation**
Activities and procedures to make sure your organization is ready to effectively respond
- Response**
The action to be taken when an emergency occurs
- Recovery**
Practices to resume to normal business operations

What's in a written emergency response plan

- Scope and outline potential emergencies
- Alarms and other methods of initiating a response
- Site-specific response procedures
- Command structure, roles and responsibilities
- Shutting down of power
- Evacuation and assembly procedures
- Communication systems and protocols
- Emergency contact lists
- Resource lists

- Keep employees and responders free from harm
- Manage life-threatening situations
- Minimize damage to the environment, equipment, machinery, tools, etc.
- Minimize downtime

As a worker, it's your responsibility to know what to do in an emergency.

6 key steps to emergency planning

